

ONIX SOFT SKILLS

Preparing Students for Career and Life

Our mission is to empower individuals by giving them the skills to enable them to make great decisions about their future career

The world and workforce have changed. Now more than ever, today's employers are seeking more than technical ability; they are looking for real team players who possess strong communication and problem-solving skills, and who demonstrate resourcefulness and leadership in the workplace.

Onix Soft Skills is specifically designed to provide students to learn the soft skill curriculum, earn a certificate upon completion of the program, and demonstrate their knowledge in the workplace.

Our team are passionate about skills development and believe in empowering all young people to reach their potential.

GET READY	GET PREPPED
Onix Soft Skills journey begins with our Career and Life Essentials Course - an interactive, inspirational and fun soft skills curriculum designed to get students ready for career and life success	Designed to get students prepped to enter the workplace, Career PREP gives students the opportunity to put their new soft skills knowledge into practice while creating a Career PREP Portfolio that they can carry with them when it is time to head out into the workplace and the world.
CLE - Course Modules Include	Career PREP Badges include
Attitude Character Diversity and Culture Communication Time Management Appearance and Etiquette Teamwork Critical Thinking Service Excellence Leadership	Personality Assessment Smart Goal Setting Cover Letter Resume Building Interview Skills

Helping Institutions deliver an effective employability strategy

COURSE MODULES

Module 1 - Attitude

It is not your aptitude but your attitude that will determine your success in and after school. A positive attitude is the essence of life and career achievement, which is why the most successful companies hire for attitude and train for aptitude. Life produces extraordinary rewards for those who give in extraordinary ways. This seminar will show you how to soar to new heights with an attitude of gratitude that sees life challenges as opportunities.

Module 2 - Character

Good character does not just happen. We develop this, each and every day, by the choices we make in all we do. After completing this seminar, you will appreciate the importance of developing positive character traits and be able to explain their benefit in the workplace. You will also be able to recognize personality and behavior flaws that cause difficulties in all areas of our life.

Module 3 - Diversity and Cultural Awareness

The process of cultural understanding challenges us to stop jumping to conclusions and stop making judgments about other people from our own set of cultural values. Instead this seminar encourages you to learn about cultural differences so that you can understand why other people behave the way they do. Once you understand and appreciate differences you can begin to more effectively socialize and work with people from a wide range of cultural backgrounds and bridge the cultural gap rather than make it even greater.

Module 4 - Communication and Listening

To effectively communicate, it is important to make certain that the people you are talking to clearly understand both your words and your actions. This seminar will focus on both verbal and nonverbal skills and present the essential elements of communication to help you become a confident when communicating with others during school, work and life.

Module 5 - Appearance and Etiquette

Studies have shown that thirty seconds is all it takes for someone meeting you to form an entire list of impressions about your character and your abilities. In this seminar we will discuss the importance of appearance, grooming, hygiene and etiquette in your everyday life.

Module 6 - Time Management

In this seminar, you will learn about the essence of time. Those who manage their time wisely lead well-rounded lives, accomplish more personally, as well as professionally, experience less stress and feel better about themselves. This seminar helps you develop strategies for delegating tasks, prioritizing, and increasing your efficiency.

Module 7 - Teamwork

The ultimate goal of any school, organization, or workplace is to achieve overall effectiveness. In other words, the sum should be greater than its parts! Of course, we all want to succeed as individuals, but our primary focus should always be on the success of the organization as a whole. This requires teamwork. This seminar will discuss how you and the teams you are part of work together.

Module 8 - Service Excellence

We have all been customers. And when we are customers, we expect to experience excellent customer service. In today's world, we all need to understand what it means to be a customer and also how to deliver service. No matter what your future career choice may be, all businesses strive on fantastic customer service. Use this seminar, to help you begin understanding what it takes to have commitment, imagination, creativity and customer magic skills.

Module 9 - Critical Thinking and Problem Solving

The ability to think critically is one of the most important Career and Life Essentials tools you can have on your belt, because good thinking leads to a better understanding of the world around you and your place in it. In this module you will learn how to better think critically by asking questions and cultivating a genuinely curious attitude. You will learn that having your own point of view will help you make decisions, solve problems and communicate effectively.

Module 10 - Leadership

A leader is effective because of who he or she is on the inside, and how those qualities are reflected on the outside. In this last module, you will learn that you don't have to have a special set of talents to take a leadership role in your life. Leadership is shown through your everyday action and interactions with others.

7 EMPLOYMENT SKILLS GAINED FROM STUDYING ABROAD

One of the many opportunities young adults can take advantage of these days is to attend courses another country. Engaging in international study abroad programs allows students to become immersed in another culture and study in a different setting. Embarking on these types of programs, not only gives students the chance to gain international perspective on their education, but also helps to diversify their resume and build lifelong friendships and memories. Studying abroad allows student to gain various skills that boost their resumes. Let's look at some of the employment skills gained by studying abroad.

Listening skills

When studying abroad, the first thing you will learn is how to listen to others (especially if there is a new language involved). Good listening skills are a fundamental building block to success in many walks of life. It's one thing to hear someone, but another to actually listen. Truly listening to someone is called active or reflective listening. Learn active listening and you will have a valuable skill that will reward you in your career and life in general.

Foreign Language Skills

Speaking another language improves your chances of being hired by a multinational company. It also opens the doors for working abroad and international travel opportunities within your career. Even learning one additional language can make a huge impact in your future. There are many great jobs for translators, ranging from phone support, essay writing and translation, as well as working for many multicultural banks. Studying abroad is a great way to open doors from a language perspective.

Cultural understanding

Studying abroad provides the opportunity to gain global skills by adjusting to a new culture, people, language, and cuisine. Graduates with international experience can easily pick up detailed knowledge of another country's protocols, culture, and way of life. This can be especially beneficial to graduates interested in business, as this will provide them a unique perspective on the ever-evolving business culture of the 21st century.

Patience and Discipline

Moving to a new country requires you to take time to understand the new and foreign culture you are living in. Often this means new rules, laws, and social norms to abide by. In turn, this teaches you to be patient and disciplined in many aspects of life. Patience is the key to a successful career, and discipline carries over into everything from staying organized at school, to self-management and time management skills.

Creative problem solving

Being outside of your comfort zone is one of the best places to be. Although it might not feel great, it's often said that "if you're not uncomfortable, you're not learning". Being outside your comfort zone can help you adopt soft skills like **creative problem solving**, a skill that potential employers love to see on their teams.

Networking

"It's not WHAT you know, it's WHO you". We hear it all the time, and it definitely rings true. As you get out and meet new people in other countries, you never know what kind of relationship could blossom. Whether you need a referral for a job interview or just a place to crash when you are on vacation, international relationships can come in handy down the road.

Get out and meet new people. With a little effort, it does not take long to build a reputation of being friendly, interesting, or funny. As long as you put in some for networking, this skill will be very valuable in the future.

Maturity

Last but not least, maturity is one of the greatest assets to have on your side. The experiences you gain abroad will shape you and help you mature in ways you simply would not at home. Immaturity is a major turnoff for employers and can be one of the biggest downfalls for students fresh out of college. Taking the time to learn about yourself, grow, and mature will prove highly beneficial when embarking on your career path.

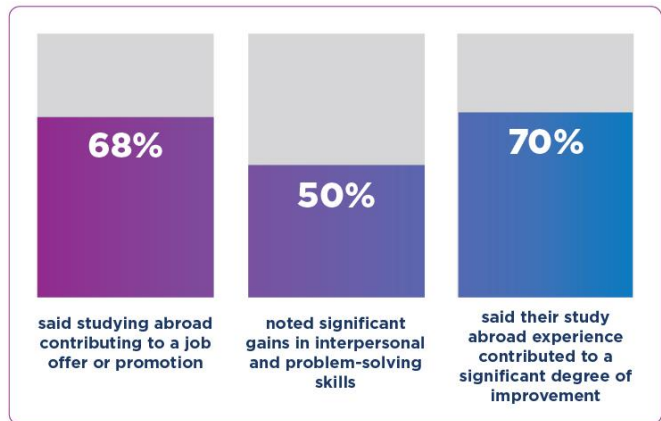
Graduates with good **self-awareness**, an understanding of their strengths and weaknesses, and a keen readiness to develop these skills will be the ones who best position themselves for employment after college. All of these skills can be learned and acquired over time. By taking the time to explore, learn, and develop these skills, students can have a much better chance of setting themselves up for future success.

IIE STUDY SHOWS THAT STUDYING ABROAD HAS A DIRECT IMPACT ON SKILLS NEEDED FOR CAREER SUCCESS

IIE announced a new study that demonstrates links between international educational experience and the critical skills needed for employment in today’s workforce. The study shows that studying abroad for longer periods of time has a high impact on subsequent job offers and career advancement as well as the development of foreign language and communication skills.

In a study by the Institute of International Education, the connection between study abroad and the development of skills that contribute to employment and career development were explored: *“Among students who studied abroad for one academic year, 68 percent reported studying abroad contributing to a job offer or promotion, compared to just 43 percent of alumni who studied abroad for fewer than eight weeks.”*

“The top five skills, with more than 70 percent of respondents saying their study abroad experience contributed to a significant degree of improvement, were: intercultural skills, curiosity, flexibility/adaptability, confidence, and self-awareness. In addition, more than 50 percent noted significant gains in interpersonal and problem-solving skills.”



Similarly, in a survey conducted by IES Abroad, a leading not-for-profit provider of study abroad programs for U.S. college and university students, 97% of university students who studied abroad were employed within a year of graduating. That’s compared to only 49% of graduates who found a job in that first year. And, study abroad student’s starting salaries were 25% higher than their peers who did not study abroad.

